

BROKER OF RECORD LETTER

TO:

REGARDING:

POLICY NUMBERS:

EFFECTIVE DATE:

This confirms that as of _____ I/We have appointed **RICE INSURANCE, LLC**, 1400 Broadway, Bellingham, WA 98225, as my/our insurance representative as respects to the policy(ies) listed above. This appointment rescinds all previous appointments and the authority continued herein shall remain in full force until canceled in writing.

RICE INSURANCE, LLC is hereby authorized to negotiate directly with the above mentioned company as respects to changes in existing insurance policy(ies) and changing, increasing or canceling insurance carried under temporary binders or cover notes. I/We understand, however, that they will not share responsibility for any deficiencies in the insurance policy(ies) to which this letter applies until they have had a reasonable opportunity to make a review and to provide us with their recommendations.

This letter also constitutes your authority to furnish **RICE INSURANCE, LLC** with all information they may request as it pertains to our insurance contracts, rates rating schedules, surveys, loss reserves and other financial data they may wish to obtain. I/We request that you do not communicate such information to anyone else.

DATED: _____

BY: _____

BY: _____